

PAGHAM PARISH COUNCIL

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CLERK

C. C. Braby ACMA

CHAIRMAN

Cllr. R. Radmall

All correspondence to be addressed to the Clerk

NOTICE OF MEETING

The Annual General Meeting of Pagham Parish Council

Tuesday 11th May 2010

Members are hereby summoned to the above meeting in the Village Hall Committee Room at 8 pm

C.C.Braby

Clerk to the Council

6 May 2010

Agenda

Declarations of Interest: It is a requirement that all Councillors make a declaration of personal or prejudicial interest either prior to the commencement of a meeting, or at any time in the process of the meeting where such an interest may become apparent.

1. Apologies from Members.
2. Code of Conduct - Declarations of Prejudicial or Personal Interests.
3. Public Session
4. To elect the Parish Council Chairman for 2010/2011 and to receive a Declaration of Acceptance of Office.
5. To elect the Vice Chairman for 2010/2011.
6. To set up and appoint Members to Standing Committees:
 - (a) Selection Committee - with delegated authority to amend membership of Committees in the event of continued absence of any Member.
 - (b) Planning Committee - with delegated authority to make observations/recommendations to the LPA
 - (c) Highways & Amenities Committee - with delegated authority to authorise emergency repairs.
 - (d) Finance & General Purposes Committee - with delegated authority to authorise payments.
7. To appoint Representatives on Outside Bodies.
8. To appoint or confirm the Banker to the Council.
9. Confirmation of Cheque Signatories.
10. To appoint or confirm the Solicitors to the Council.
11. To appoint or confirm an Internal Auditor for the 2010/2011 Council Year.
12. To receive and approve the Minutes of the Council meeting held on the 30th of March 2010.
13. Matters arising from the above Council minutes.
14. To receive and consider minutes, reports & recommendations from the following Committees:
 - Planning Committee meetings held on 16th and 30th of March and 13th of April 2010.
 - Highways and Amenities meeting held on 2nd March 2010.
 - Finance and General Purposes meeting held on 16th March 2010.
15. Matters arising from the above Committee minutes.

16. District Councillors' Reports.
17. County Councillor's Report.
18. To receive a Financial Statement, including:
 - (a) Current Balances as at 10th May 2010.
 - (b) Payments made since the last Council Meeting
 - (c) Payments to be authorised.
 - (d) To consider and approve the Annual Accounts and to sign the Annual Return.
19. To receive and approve the recommendation of the Finance and General Purposes Committee with regard to the renewal of the Council's Insurance policies for 2010/11
20. To receive a report from the Paghams on Parade Working Party
21. To receive a report on flooding and coastal erosion matters
22. Clerk's Report and Correspondence.
23. Any Urgent Matter which the Chairman may wish to lay before Members.

Confidential Business

Pursuant to section 1 (2) of the Public Bodies (Admission to meetings) Act 1960 it was resolved that because of the confidential nature of the business to be transacted, the public and press be requested to leave the meeting during the consideration of the following items:

24. To consider a proposal to improve the effectiveness of the Parish Council
25. To consider and approve the Finance and General Purposes Committee recommendation to Council with regard to staff remuneration for 2010/11

Members of the Public are invited to attend all Council & Committee Meetings

Date of next Meeting of the Council will be the 22nd June 2010